

FORMAL APPLICATION ASSESSMENT

DSA.AIR.CHKL.402



OPERATOR/ORGANISATION :

VERIFIED BY :

DATE OF VERIFICATION :

SIGNATURE :

Regulatory references: Circular N°2026.004/C/CCAA/DG/DSA relating to the certification of Continuing Airworthiness Management Organisation.

FORMAL APPLICATION ASSESSMENT					
Item No.	Requirement references	Description	Compliance Criteria	Implementation status	Remarks
1.	Point 4.2 Circular N°2026.004	Is the formal application form CMR.AIR.FORM.402 filled out correctly?		☐ S ☐ NS ☐ NA	
2.	Point 4.2 Circular N°2026.004	Are the following information and documents attached to formal application?			
		a) Company name and complete address		☐ S ☐ NS ☐ NA	
		b) Certification activities timeline		☐ S ☐ NS ☐ NA	
		c) Financial and accounting documents, and insurance policies		☐ S ☐ NS ☐ NA	

FORMAL APPLICATION ASSESSMENT

DSA.AIR.CHL.402



		d) Two (02) copies of CAME		☐ S ☐ NS ☐ NA	
		e) Two (02) copies of the aircraft maintenance programs to be included in the scope of approval		☐ S ☐ NS ☐ NA	
		f) The reliability programs associated with the aforementioned maintenance programs, where applicable		☐ S ☐ NS ☐ NA	
		g) Declaration of conformity – form CMR.AIR.FORM.404		☐ S ☐ NS ☐ NA	
		h) The forms CMR.GEN.FORM.005 – application for acceptance of each Nominated Post Holder of the organization with resumes		☐ S ☐ NS ☐ NA	
		i) Purchase documents, leases, contracts and/or letters of intent		☐ S ☐ NS ☐ NA	
3.	Point 4.2 Circular N°2026.004	Are the submitted manuals acceptable in terms of format?	Verified that : - The manuals are easy to amend; - The manual refers to the appropriate regulations; - The date of the last revision appears on each page; - The content of the manuals complies with the regulations	☐ S ☐ NS ☐ NA	
4.	CAMO.A.125	Does the type of activity requested by the applicant require CAMO approval?		☐ S ☐ NS ☐ NA	
5.	CAMO.A.305	Is the organizational structure consistent with that of a CAMO?		☐ S ☐ NS ☐ NA	

FORMAL APPLICATION ASSESSMENT

DSA.AIR.CHKL.402



6.	CAMO.A.115(b)	Has the Initial Declaration of Conformity – form CMR.AIR.FORM.404 – been properly completed? Does it include any AltMoc?		☐ S ☐ NS ☐ NA	
7.	Point 5. Circular N°2026.004	Are the applicant's financial resources sufficient to carry out the requested activity?		☐ S ☐ NS ☐ NA	
Observations/Resume :					
Decision		☐ Accepted ☐ Rejected			